Assignment 1:  
Part 1

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## Task 1: Policies and Procedures

1. **a. What is the actual title of the policy as shown on the policy page?**

The policy is officially referred to as the “Acceptable Use Policy”. **b. To whom does the policy apply?**

The acceptable use policy applies to all users of NSCC Technology Resources. This includes devices connected to the school network, including desktop lab computers, college-owned laptops and devices using the school’s WiFi services, among others. **c. Does NSCC guarantee privacy in computer use or email communications?**

NSCC does not guarantee the privacy of any user engaged in Internet or computer related activities. **d. List two examples of illegal use of NSCC computing resources.**

Uttering threats and copyright infringement are 2 of many examples. **e. List five examples of unacceptable Use of the technology.**

* Use of derogatory or inflammatory messages about a person's race, colour, age, sex, disability, religion, national origin, physical attributes, or sexual orientation.
* Using NSCC Tech Resources to download or pirate software
* Knowingly disable or overload any computer system or network (DDoS)
* Use NSCC computer systems for personal financial gain
* Intentionally spread or deploy any form of virus or malicious code.

**f. List 3 consequences for violating this policy.**

Any breach of this policy may result in disciplinary action to the fullest extent available to the college, including legal action.

1. **a. What is contract cheating?**

Contract cheating is defined in which a student uses a third party to complete any classwork and claim credit as their own.

**b. How does contract cheating websites work?**

Contract cheating websites work by providing copied past students work and offering it as “homework help” usually with a payment and account registration required for access. **c. How can you avoid contract cheating?**

Avoid certain websites, for example, Course Hero, StuDocU, Easy EDU, Docsity, Chegg, Thinkswap, among others. Any sites following this template of “pay for help” and offering completed work instead of actual lessons should be avoided completely. **d. What are the possible consequences for contract cheating?**

Any use of a contract cheating website I imagine would be considered an academic incident, same as copyright infringement and the student could receive disciplinary action in accordance with the NSCC Academic Integrity Policy. **e. Give Three examples of Contract Cheating Sites or Options?**

Course Hero, StuDocU and Easy EDU are a few examples of sites that follow this template.

1. **a. When is it acceptable to use AI tools such as ChatGPT or CoPilot?**

Each instructor should have a written policy or clarification on the use of generative AI for their course specifically, and if they do not, the student should assume that it is not acceptable to use in their course. **b. How and when do you identify when AI tools have been used?**

The student must acknowledge the use of generative AI and properly cite the prompt and model used. **c. What are Copyright Materials?**

Copyright materials are any original works that a copyright owner has the sole right to produce or reproduce. **d. What policy or guidelines apply to Copyrighted Material?**

The NSCC Academic Integrity Policy, Use of Copyright Materials Policy, Fair Dealings Guidelines and Student Community Standards Policy. **e. Do students own any Copyright Material?**

Yes. Any work completed by a student is classified as copyright material. **f. Give three student Copyright violation examples.**

Uploading course materials online, using course materials in third-party settings (tutoring organizations), and using pirated versions of commercial textbooks are three examples of copyright violation.